MAINE COMMUNITY COLLEGE SYSTEM PROCEDURES MANUAL

ACADEMIC AFFAIRS Section 302.1

SUBJECT: DIGITAL BADGING

<u>PURPOSE:</u> To establish criteria for developing and awarding digital badges

A. Introduction

A digital badge is an electronic representation of skills, knowledge and abilities acquired by a student as a result of successful completion of coursework or an experience offered by a MCCS college. This procedure describes the basic criteria for the development and award of digital badges, also referred to as "micro-credentials."

B. Badge Levels

Digital badges are awarded for three levels of learning:

- Level 1 Exploration and Discovery. This foundational level requires students to retain and understand the course content and make sense of the material learned.
- Level 2 Skill Development. This practical application level requires students to analyze their work and describe how the parts relate to the whole.
- Level 3 Initiative/Leadership. This mastery level requires students to create materials and experiences that support others to grow, thus demonstrating their ability to initiate, evaluate, create, and innovate based on what they have learned.

Accumulation of badges at all three levels within a content area will culminate in the issuance of a "Macro Badge," which is considered a "Credential of Value" by the MCCS. The "Macro Badge" represents a cumulative assessment of skills with visible evidence of learning.

C. Badge Development Pathways

Badge development for each level of learning can occur through one of three separate pathways:

1. Learning Pathway for Matriculated Students. Badge development is informed by internal student and faculty data. Badges <u>enhance</u> curricular experiences by requiring students to demonstrate skills, knowledge or abilities beyond those required for successful credit course completion.

- 2. Mastery Pathway for Workforce and Professional Development. Badge development is informed by industry and employer needs, labor market tools, and existing business and industry training curricula. Badges are offered for successful completion of non-credit experiences and may be used to earn college credit through the Prior Learning Assessment process.
- 3. Course Cluster Progression Pathway. Badge development is based on successful completion of a series of credit courses or non-credit experiences and requires the student to submit a cumulative assessment document at the completion of each of the three badge levels.

D. Badge Approval Process

A College seeking approval of a badge shall complete the attached MCCS Badge Approval Form and submit the form to the MCCS Chief Academic Officer who shall assemble a team of three subject matter experts from across the System to review the proposal for approval or revision.

REFERENCES DATE ADOPTED: April 23, 2019

MAINE COMMUNITY COLLEGE BADGE APPROVAL FORM

A College seeking to implement a new digital badge shall submit the following to the MCCS Chief Academic Officer who will assemble a team of three subject matter experts from across the system to review the proposal for approval or revision.

Required documentation includes:

- a. MCCS Badge Approval Form
- b. Acclaim[©] Badge Creation Template
- c. Course Syllabus or Experience Outline
- d. Assessments and Rubrics
- e. The proposed design of the digital badge image*

*The digital badge image to be published on the Acclaim[®] platform must be created and approved by the MCCS Public Affairs Office. Design requests can be forwarded to Karen Hamilton at khamilton@mccs.me.edu.

Institution:		Requested By:		
$\Box CMCC \\ \Box EMCC$	$\Box NMCC \\ \Box SMCC$	Department:		
□ KVCC	$\Box WCCC$ $\Box YCCC$	Email Address:		Phone:
Badge Number: Assigned at local level.		Badge Name:		<u>.</u>
Type of Badge:		Badge Level:		Development Pathway:
 New Adopted from: Adapted from: Inactive 		 Level 1 – Exploration and Discovery Level 2 – Skill Development Level 3 – Initiative/Leadership Macro Badge 		 Learning Pathway Mastery Pathway Course Cluster Progression Pathway
Credit Crosswalk: <i>If the badge can be converted to credit through PLA, indicate the course equivalency.</i>			Course Connection: <i>If the badge is earned par</i> <i>course code and title.</i>	rallel to a course, indicate the

Badge Rationale (attach additional documentation, if appropriate):

e.g., employment/student data, industry connections, new vs. adapt vs. adopt

Learning Objectives:

Statements that define the overarching goals of a curriculum, course, lesson, or activity in terms of demonstrable skills or knowledge that will be acquired by a student as a result of instruction

Competencies:

A list of discrete skills or behaviors and specific knowledge that will be acquired as a result of instruction

	APPROVAL SIGNATURES (AS APPLICABLE)	
Step 1	Department Chair/Division Leader Signature:	Date:
Step 2	Faculty Senate/Curriculum Review Committee Member Signature:	Date:

Step 3	Dean Signature:		Date:
Step 4	MCCS Chief Acad	Date:	
	ACC	LAIM [©] BADGE CREATION T	'EMPLATE
Badge N			
500 Char	Description acters Earner's ies Will Be?		
URL to If applica	Additional Info		
course de time labo should m	gs ommonalities in scription and real r market info – atch or align with ed competencies		
Criteria Type of A		 Application Assessment Educational Experience Participant Other: 	 Portfolio Presenter Project Professional Experience
	One URL ask 1, if applicable		
Criteria Type of A	Two	 Application Assessment Educational Experience Participant Other: 	 Portfolio Presenter Project Professional Experience
Criteria	Two Description		

Description of Demonstrable Task (must attach assessments)	
Criteria Two URL Link to Task 2, if applicable	

Criteria Three	□ Application □ Portfolio	
Type of Activity	□ Assessment □ Presenter	
	□ Educational Experience □ Project	
	□ Participant □ Professional Experience	
	□ Other:	
Criteria Three		
Description		
Description of Demonstrable		
Task (must attach		
assessments)		
Criteria Three URL		
Link to Task 3, if applicable		
	ons, and URLs may be added, as necessary	
Attributes (Optional)	Achievement Type:	
	\Box Certification \Box Experience \Box Learning \Box Validation	
	Mastery Level:	
	\Box Foundational \Box Intermediate \Box Advanced	
	Time Required to Complete Badge:	
	\Box Hours \Box Days \Box Weeks \Box Months \Box Years	
	Cost of Badge:	
	\Box Free \Box Paid	
Standards		
This field supports multiple		
entries that indicate		
alignment to 3rd party		
standards related to this achievement. This can be		
used to indicate adherence to		
ISO/ANSI or educational		
standards, company policies		
and standards, institutional		
commitments or value statements.		
Recommendations		
The recommendation field		
allows you to suggest "next		
steps" to your earners to help		
them stay engaged with your		
program and follow learning pathways. Note: You will not		
be able to select the		
recommended badge unless		
that badge is already		
published on Acclaim.		