

MAINE COMMUNITY COLLEGE SYSTEM

**FINANCIAL AFFAIRS
Section 712**

SUBJECT: NAMING OF FACILITIES AND SPACES

PURPOSE: To establish a means for naming facilities and spaces of the Maine Community College System

A. Introduction

This policy sets forth the naming authority for MCCA facilities and spaces.

B. Definitions

For purposes of this policy, a “facility” shall include a building, wing of buildings, roadway, outdoor open area, athletic field and other like complex. A “space” shall include a classroom, laboratory and conference room.

C. Naming of Facilities

Facilities may be named for any individual, living or deceased, except that names of employees or Board members may be proposed only after their services to the System have terminated. Facilities may also be named for geographical places, college groups and other appropriate and desirable sources.

The Board of Trustees retains the authority to approve the names of all facilities. A college president seeking such approval shall first consult with any college committee appointed for such purpose and make a recommendation to the MCCA president.

D. Naming of Spaces

Spaces may be named for any individual, living or deceased, except that names of employees or Board members may be proposed only after their services to the System have terminated. Spaces may also be named for geographical places, college groups and other appropriate and desirable sources. College presidents shall have the authority to name spaces except if the naming relates to a capital campaign in which case section E below shall apply.

E. Naming of Facilities and Spaces Related to Capital Campaigns

The Board of Trustees retains the authority to approve a college's proposal to name campus facilities and/or spaces in exchange for donations of certain amounts to the college's capital campaign. In addition, the Board retains the authority to approve the specific names chosen for such recognition.

F. Rescission

The Board of Trustees retains the authority to rescind at any time the approved name of any facility or space when the Board determines that such rescission is in the best interests of the MCCS.

REFERENCES: 20-M.R.S.A. §12706(13) and (14)

DATE ADOPTED: June 24, 2009

DATE(S) AMENDED: