

SIS Modernization Project

Running Updates

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September 2022

- SIS Implementation Project governance structure defined, agreed upon. Internal communication plan developed.
- Operational Steering Committee, Change Advisory Committee nominees confirmed by presidents.
- Lumens prework completed. 9/21; internal kickoff. 9/30; vendor kickoff meeting for WFD participants.
- Active Directory: engaged Microsoft, connections to help stand up Greenfield AD tenant, develop AD architecture.
- App Rationalization: payment portal apps, finance business needs defined. 9/13; vendor app comparison, discussion.
- App Rationalization: CourseEval vendor reviewing contracts, will propose best MCCC contract solution for all locations.
- Paycom HRIS/Finance contract signed; implementation begins.
- Ready Education contract signed.

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October 2022

- Ready Education pre-kickoff performed with vendor.
- Initial OSC working session.
- New Delivery Director from Anthology.
- All-hands discussion.
- Anthology Academy available for all MCCS schools.
- Lumens business process, data migration planning.
- Active Directory: landed contract, scheduling contract with vendor.
- App Rationalization: Identifying business resources for document management, student communications.
- CourseEval: Contract clarity but reviewing immediate need.
- Paycom HRIS/Finance implementation underway. Communication plan underway.
- Ready Education pre-kickoff performed with vendor.
- OSC working sessions normalized.
- Anthology module suite discovery agenda finalized.
- Change Advisory Committee first meeting.
- Occupational Insight (web version) labor market data demo completed.

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November 2022

- Initiated Anthology discovery sessions. 11/4; kickoff. 11/8; Anthology Reach.
- Anthology: communicated expectations to relevant staff.
- Lumens: business process design continues. Senior leader engagement with Modern Campus. Data architecture design session.
- AD Redesign: Received maine.edu domain. Kickoff with project team, AD Architect to prepare as-is design.
- Shared Services: Kickoff with IT leaders, notification. New assignments discussed with all staff; no material issues.
- Staff feedback for Anthology.
- Completed Anthology discovery sessions.
- AD Architecture draft as-is design completed.
- Shared Services session 1 kickoff with IT staff completed.
- Communications: All-hands notice of Shared Services. Tactical planning with content writer.
- Anthology Student, Reach deep dive discovery “save the date” landed.
- New Anthology implementation manager named.
- CourseEval licensing business terms completed.
- Lumens baseline testing site architecture mostly complete.
- Each school and SO have access to Lumens testing sites.
- Held Architecture meeting with AD team, Architect, Anthology.
- 11/18; Shared Services IT staff kickoff.
- Anthology Discovery Sessions video: interviews, feedback from participants.

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December 2022

- 12/5; Anthology Student, Reach deep dive discovery sessions started.
- 12/12; Financial Aid all-day deep dive started.
- Data mapping, migration planning initiated.
- Lumens: baseline testing site architecture, configuration mostly complete.
 - Each school, SO have access to testing sites.
 - Data mapping, migration planning ahead.
- AD Redesign: Greenfield AD tenant stood-up.
- Shared Services: staff engagements initiated.
- RFP posted; awaiting vendor responses.
 - Informal meeting held 12/7

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January 2023

- Anthology
 - SMCC on-site project planning strategy session.
 - Burn-up chart developed, agreed upon. Final MPP version pending from Anthology.
 - Student & Reach deep dive discovery sessions scheduled for January.
 - Finance deep dive discovery sessions scheduled for February.
 - Data mapping, migration planning in progress.
- Application Migration & Integrations
 - Integration short list validated.
 - Lumens training performed.
- AD Redesign
 - Greenfield AD Tenant stood up.
 - Anthology Dynamics Environment stood up.
- Shared Services
 - Staff engagements ongoing
 - IT leadership planning session held 01/20
- Communications
 - MCCA Portal updated for easier access to videos, deep dives.
- Payment Processor RFP
 - RFP vendor responses received.

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February 2023

- Anthology
 - Student & Reach deep dive sessions completed in January.
 - Finance deep dive discovery sessions ongoing.
 - Data mapping, migration planning from 02/27 to 03/06.
 - Action Log initial review completed.
 - Revised project plan delivered 01/30.
- Application Migration & Integrations
 - Lumens training paused; evaluating integration strategy for early adoption by colleges.
 - Data Environment Mapping @ YCCC completed – 02/13.
 - Integration Short List updated, validated w/ environment Mappings.
 - TBS – Reporting Discovery Session, Web Portal Discovery Session.
- AD Redesign
 - Initial design session 02/06
- Shared Services
 - Scheduled IT Leader & Staff Development Sessions for 02/28, 03/01.
 - Out of the Box global settings, reports and security roles provided.
- Payment Processor RFP
 - RFP vendor demonstrations scheduled 02/13, 02/17, 03/22.

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March 2023

- Anthology
 - February Finance deep dive discovery sessions
 - Action log initial review completed.
 - Data Mapping, Migration Planning: CMCC, SMCC, WCCC, YCCC completed.
 - Course Eval contract executed, delivered.
 - Student Workstreams have MCCS leaders assigned, began working on Common Course Nomenclature, Academic Calendar, Fee Structure.
- Application Migration & Integrations
 - Lumens: Training resumes 03/14, PM meetings resume 03/09.
 - YCCC Data Environment Mapping completed.
 - Integration short list updated, validated with environment mappings.
 - TBS: Reporting discovery session.
 - TBS: Web portal discovery session.
 - JICS (Portal) kick-off meeting completed.
- AD Redesign
 - 65 A5 licenses obtained for IT.
 - Kick-off for Intune, Azure Virtual Labs Pilot 03/24.
- Shared Services
 - Completed IT Leader, Staff Development Session for 02/28, 03/01.
 - Out of the box global settings, reports, security roles provided.
 - Inventory/Assessment POC completed at WCCC.
 - Staffing plan updated, performed, funding schema finalized.
- Communications
 - All Deep Dive recordings have been shared with MCCS participants.
 - Change Readiness Survey completed, results expected 03/15.
- Payment Processor RFP
 - RFP vendor demonstrations completed with TouchNet, Nelnet, Transact. All 3 vendors have been completed.

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- Project Kick Off
 - Course Eval Launch: Project kick off and demo w/ SMCC.
- Student
 - Common Course Codes, Nomenclature: Nick Gill, Staci Grasky leading.
 - Common Fee Schedule: Melissa Boyan leading.
 - Common Academic Calendar: Jeremy Dill leading.
 - Data deep dives wrapping up last session 04/21 (SMCC).
 - Integrations Sessions scheduled for week of 04/24.
- Finance
 - Deep dives kicked off on 04/18.
- Lumens
 - 8 sites built, prepared for system build w/ WFD.
- Reach, Raise
 - Beginning to meet regularly w/ Anthology to prepare for data deep dives.
- Web Portal Redesign
 - Ken, Sarah leading, working w/ Anthology, college, to determine what slides to Anthology portals and what requires intranet.
 - 5/8 RACI Matrix, Content Owners identified. Holding for KVCC, EMCC, YCCC.
 - Milestones, Guiding Principles drafting.
 - Draft resource map build out 04/20 and week of 04/24.
- AD Redesign
 - Set up IT leadership, IT staff in new tenant.
 - Review, refine design, dataflow diagrams.
 - Complete Azure, Intune Microsoft Foundational Training.
 - Evaluate Intune, Azure Virtual Labs capabilities, features via Pilot
- Payment Processor RPF
 - Demos completed, scoring process has begun.
- Other
 - Anthology Process Recommendation document will be reviewed w/ functional team.
 - Application Integration conversations beginning 04/24.
 - Student Configuration Sessions, planning to meet w/ functional SMEs 05/22.
 - Global Settings discussions with Admissions, Advising, Registrar, others. Configuration sessions in May. Placeholder meetings to discuss 19 global settings left.

May 2023

- Business Process Review document complete
- Student
 - Upcoming configuration sessions (all virtual) June 6-9.
 - Conversation with Academic Deans. Common course codes + nomenclature, common grades, common academic calendar.
- Integrations
 - Paycom, Checks-on-demand, NVoice. Finance meeting 6/5 for Qs. Barnes & Noble discovery meeting completed. RAVE scheduled 6/1 w/ integration group.
- Finance
 - Final review of GL & Bank templates in progress.
 - Planning for Summer/Fall configuration work.
 - Common pricing/fee recommendation to presidents.
- Lumens
 - Week 7 of production build. Interim integrations w/ Jenzabar.
- AD
 - Great working session, high-level of participation. Team developed roadmap, are vetting internally. Will update, share roadmap June.
- Web Portal Redesign
 - Sarah Pierce to provide OSC w/ updates.
- Course Eval
 - Project launch meeting scheduled for end of May.
- Payment Processor
 - Last reference call this week. Final scoring meeting TBD, possible second week of June.
- Training & Communications
 - Summer touch points: OSC weekly meeting, weekly functional updates, monthly newsletter, weekly project touchpoints.
 - Monthly Newsletter launch
 - Continue to push through Anthology Academy Training.

- Student
 - Last week of Student configuration.
- Integrations
 - Working to reschedule RAVE to join an integration session.
- App Rationalization
 - Incident & Discipline, Housing, Calendaring, Document Management updates.
- Finance
 - Foundation & Anthology Finance meeting w/ SM 7/5 to gather GL, bank info.
 - MCCS Finance Deans working on common pricing proposal to present to presidents.
- Lumens
 - Continuing work w/ colleges who are live, through interim integration from Lumens to Jenzabar to reduce double-entry for WFD team.
- AD
 - Working teams established, building out cadence. Working towards recommendations for decisions (i.e., mailbox migration).
- Shared Services
 - Migration planning activities for cutover. All Hands IT staff meeting 7/28.
- Web Portal Redesign
 - Complete: College portal demos, Share Team portal build out, guiding principles.
 - In Progress: Resource mapping, open drop-in sessions, resource mapping tracker for updates.
- Course Eval
 - Course Evaluation Implementation planning underway, set to launch July 31.
- Payment Processor
 - References complete, next step is to pull all data together for scoring.
- Training & Communications
 - Monthly Newsletter

- Student
 - Few outstanding items.
 - ETLO has kicked off.
- Integrations
 - Building project plans, integrations offsite 8/7 to 8/9.
- App Rationalization
 - Incident & Discipline, Housing, Calendaring, Document Management updates.
- Finance
 - Finalizing the revised plan, timeline for August and September.
- Lumens
 - CMCC going live 7/27. YCC going live week of 8/4.
- Reach Marketing, Apply, Succeed
 - Setting up product demos for September, after add/drop period.
- AD
 - Working Teams establishes, building out cadence. Recommendations for decisioning is next.
- Shared Services
 - Migration planning activities for cutover.
- Web Portal Redesign
 - Form inventory is complete.
 - Draft of project plan available, in process of being reviewed with team.
- Course Eval
 - Admin training: 7/26; Go Live week of 8/1.
- Payment Processor
 - Evaluation meeting with selection team. Next steps: final scoring, final recommendation to be sent for approval.
- Calendaring RFP
 - Initial meeting scheduled when list of participants is finalized.
- Training & Communications
 - Anthology Together Conference feedback.
 - Course Eval timeline.

August 2023

- Student
 - Registrars, Admissions needed on 8/31, 9/7 meeting to discuss student translation table
 - Common Fees, FY24/25 Common Academic Calendar needed for configuration awaiting results from 8/23 meeting
 - Anthology Student Verification Associate Portal Demo: 9/7 9:30-10:30am for Financial Aid Deans
- Integrations
 - Developing project plan and timeline
- Finance
 - Finance Configuration to begin September/October timeframe
- Lumens
 - Processor work paused to work through 'back to school'
- Reach Marketing, Apply, Succeed
 - Reach Vision, Roadmap Session: 9/19 11:00-12:00pm
- AD
 - Working on License Purchasing to provide Anthology Testers with New AD Accounts
- Shared Services
 - Back-to-school start. Working on labs imaged, office moves completed. Interviews for several open positions
- Web Portal Redesign
 - Planning sessions ongoing with Core Team
- Course Eval
 - Developing timeline for 2 remaining colleges going live for fall semester
- Payment Processor
 - Final Scoring complete, ready for review by Pam and Ande
- Calendaring RFP
 - Initial requirements provided, team identified, scheduling kick off meeting.