



1. THE PRIZE – WHAT IS THE GOAL OF OUR WORK?

- To deliver “best of breed” technology to modernize and enhance how we meet the needs of learners and businesses in the State.
- To make the delivery of education, training, and services more efficient and effective.
- To free staff and faculty from cumbersome processes and enable them to:
 - innovate in process and programs.
 - utilize modern data analytic tools to create the strategic insights and meet our goals.
- To remove barriers to inter-College collaboration and program delivery, creating new opportunities to meet the needs of learners and businesses.
- To deliver a modern student experience, enhancing enrollment and retention.

2. NO CUSTOMIZATIONS – WE ADAPT TO THE SOFTWARE’S WORKFLOWS AND CAPABILITIES

- Customizations of software products require approval by the Executive Sponsor.
- Configurations of software enables innovation and the ability to meet our needs.

3. CHANGE - THE WAY EVERYONE PERFORMS THEIR WORK WILL BE DIFFERENT

- New modernized products offer best practice workflows and capabilities that we will learn to use to achieve the same or better services and experience for learners and staff.
- A bias towards automation will maximize efficiency.
- Data design, including table structures and field names, will be and remain normalized.

4. SPEED OF EXECUTION - RAPID, AGILE-LIKE IMPLEMENTATION AND LAUNCH PROCESSES WILL BE USED

- Speed and budget constraints are paramount in delivering an initial good service / experience.
- Business processes across colleges will be aligned at launch with only compelling business-case deviations.
- Using a “backlog” innovation process will allow us to grow and enhance products post-launch.
- MVP (Minimum Viable Product) at launch will leverage Anthology and other vendor best practices readily accessible configurations of automations and features.
- Functional decisions will be majority-based as opposed to consensus-driven, with small v. large college considerations.

5. HISTORICAL DATA – MIGRATION OF DATA WILL BE MINIMIZED

- We will seek to minimize the quantity of data to be migrated from legacy to new systems.
- Make associated business decisions based on the following considerations:
 - Is the data of continuing relevance or utility?
 - Is the time and effort to access archived data more than that to move that data to the new production environment?
 - Are all legally mandated record-retention requirements met?