September 26, 2021

Good Morning College Presidents,

Thank you all for collaborating with me over the past few weeks on the development of our SIS Project Governance Structure. Bringing representatives from all impacted stakeholder groups together to actively participate in dialogue and inform and influence decision making in an organized manner is key to effectively driving and managing organizational change efforts.

With your thoughtful guidance, we have assembled a well-balanced "Steering Committee" comprised of respected leaders and team members across MCCS who are motivated to actively participate in the project and assist with cascading communications at their respective college / office as well with their functional peer groups.

Please see the attached roster of Steering Committee members.

Frequency and modes of communication with Steering Committee members and their respective stakeholder groups will vary at different stages of the project. While continuing to be acutely mindful and respectful of the mission-critical priorities of the Colleges and System Office, and the intense workloads of Staff and Faculty, we intend to efficiently engage the Steering Committee within the next couple of few weeks as responses to the SIS RFI (which launched last week) are received. Steering Committee members will participate in reviewing vendor information and assist with shaping requirements and expectations for subsequent product demonstrations and Q&A sessions with short-listed vendors.

I respectfully request your acknowledgement of our intended approach and approval to proceed with direct communication with your appointed Steering Committee member(s) to begin our work together to modernize and enhance MCCS's SIS.

Please let me know if you have any questions, suggestions or concerns.

Many thanks,
Deb